



Provider – Parent Contract

I agree to enroll my child _____ in **Bright Start Child Development Center** beginning _____. I have received and read the Parent Handbook and agree to comply with all the rules and responsibilities stated.

Care will normally begin at: ___ 7:30am ___ 8:30am

And will normally end at: ___ 12:30pm ___ 4:30pm ___ 5:30pm

On days: ___ Mon ___ Tue ___ Wed ___ Thu ___ Fri

Care will include one snack. **Parents** will provide a sack lunch for their child or children. Parents will provide diapers/pull-ups and wipes for all children in diapers or in the process of potty training.

The charge for care of _____ is \$_____ per month. Any additional time other than contracted for will be billed. This charge will be included in your monthly bill.

There will be a charge of \$1.00 for every one (1) minute if your child is picked up after 12:30 p.m. or 5:30 p.m. depending on what time you're contracted for. This charge will be included in your monthly bill.

Payments to **Bright Start Child Development Center** will be made in the following manner:

___ Cash

___ Check by: _____

Payment is due on the first of each month. There will be a late charge of 5% of total bill if your payment is made after the 5th day of the month. There will be a charge of \$15 for any returned checks. Cash or Cashier's Checks will be required if your check is returned more than twice for NSF.

There will be a thirty-day written notice to the parent/authorized representative of any basic rate change.

Payment obligation is based on the hours you contract to use the child care, not the actual hours attended. This includes sick time, vacation and days off when the school is closed for holidays.

The registration fee is non-refundable. This one-time fee is **\$200**. There is an annual insurance fee of \$120 to be paid every September.



After the first month of care, the parent or provider is required to give a thirty-day notice of plans to end or amend this agreement. Parents are responsible for payment for the full 30 days from the date of notice (verbal or written), whether or not the child attends school.

The Department of Licensing shall have the authority to interview children or staff and to inspect and audit the child care facility records without prior consent. The Licensee shall make provisions for private interviews with any child(ren), or any staff member, and for the examination of all records relating to the operation of the facility.

The Department of Licensing shall have the authority to observe the physical condition of the children, including conditions which could indicate abuse, neglect, or inappropriate placement; and to have a licensed medical professional physically examine the child(ren).

CHILDREN MAY BE TAKEN FROM THE CENTER ONLY BY THE PERSON(S) LISTED BELOW.

I have read the above contract, as well as the Bright Start Child Development Center Handbook which lists all policies and procedures, and I agree to all terms.

Signed _____ Date _____
(Parent or Guardian)

Signed _____ Date _____
(Director of Bright Start)